



EDUCATIONAL AND CHARITABLE FOUNDATION

APPLICATION FOR EXHIBIT/VENDOR SPACE

LOCATION

Waterford at Springfield
6715 Commerce Street
Springfield, VA 22150

DATE

Saturday, April 06, 2019

TIME

Vendors Open: 10:30 A.M.
Vendors Close: 2:30 P.M.

COST (see letter for space set-up and descriptions)

Medium: \$150 – 64 sq. ft.
Large: \$175 – 88 sq. ft.

Deadline for application and payment is March 15, 2019.

COMPANY INFORMATION

Company Name (as it should appear on ID sign):	
Service or Product Category (arts and crafts, jewelry, etc.):	
Social Media Links (for Vendor Spotlight): Facebook: _____ Instagram: _____ Twitter: _____	
Contact Person:	Title:
Telephone: ()	Email Address:
Mailing Address:	



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Space Options

- Medium - \$150.00
- Large - \$175.00

Note: Fair Market Value for tax deduction purposes, is the amount of the space, excluding meal cost(s).

- Medium w/Lunch (Chicken Entrée) - \$186.21
- Medium w/Lunch (Salmon Entrée) - \$191.38
- Medium w/Lunch (Vegetarian/Vegan Entrée) - \$188.80
- Large w/Lunch (Chicken Entrée) - \$211.21
- Large w/Lunch (Salmon Entrée) - \$216.38
- Large w/Lunch (Vegetarian/Vegan Entrée) - \$213.80
- Additional Meal (Chicken Entrée) - \$36.21
- Additional Meal (Salmon Entrée) - \$41.38
- Additional Meal (Vegetarian/Vegan Entrée) – \$38.80

Total Amount Due (sum of above): _____

Payment: Total exhibit space cost is due with this application for space. No space assignment will be made for applications received without payment. **Deadline for application and payment is March 15, 2019.** Purchase of a second space will only be allowed if space is available. Additional spaces will be released on March 16, 2019.

Cashier checks or money orders should be made payable to: **ECF** and mailed to **PO BOX 842 Merrifield, VA, 22116.** Fees are non-refundable.

For additional information, please call or email caleen sullivan @ 440-263-2585, ecfcommunity2017@gmail.com.